**City of Buffalo  
City Council Meeting  
May 13th, 2024**

Meeting called to order at 6:31 PM by Mayor Jager.

Council members present; Mayor Jager, Steckler, Haseleu, Lawson;   
Guests present: Brett Kapaun, Nick Gludt, Auditor Richman.

Motion to approve minutes from April 8th and May 7th by Steckler, seconded by Lawson. MCU.

Motion to approve the agenda as stated with modifications and deviate as needed by Haseleu, seconded by Steckler. MCU.

Moore Engineering – Letter of Conditions has been approved for a grant of 44% of the project and about a $780,000 loan over 30 years at a rate of about 2.25%. Next step is working on easements; however, project should be able to go to bid in about June.

Park Board – looking to set up a cornhole tournament/league.

Cass County Deputy Report – reviewed 16 calls for service.

JDA, Library, Historical Society, Daycare – no known updates

Annexation – B. Kapaun is looking to annex parcel 11030012323020 and 11030012323010 is already within the City of Buffalo; however parcel 65000012101040 is in Tower City Township and would like to bring to the City of Buffalo. The next step is for Mayor Jager to reach out to Ohnstad Twichell to draft a resolution for the annexation before publication of public hearing meeting.

Motion to approve the financial report and pay the monthly bills by Steckler seconded by Haseleu. MCU.

* BEK $44.80; Camas $1635; Cass County Reporter $95.34; Cass Rural Water $2350.99; Cardmember Services $1656.57, $38.50; Fat Man Trash $3908.92; KGR $46.81; Kent Jensen $550; Moore Engineering $91,612.61; Midwest Pest $65; ND One Call $7.50; Xcel $72.70, $78.69; Wade’s Service $161.70; Ottertail $37.60, $1585.89, RVS $609.84; Tims Plumbing $130, $496; USDA $13668.92; payroll for Richman, Berger, Steckler, and Jager.

Junk Ordinance – The attorney for Hanson properties is still going through documentation.

Late SWG bills – reviewed late SWG and no action will be taken at this time.

Motion to approve Special Event Wine and Beer Permit for Red Trail Vinyard on July 19th and 20th at the Historic 1916 Buffalo High School by Lawson, seconded by Haseleu. MCU.

Motion to approve hall rent waiver request for Buffalo Food Market on June 12th by Haseleu, seconded by Steckler. MCU.

Water Meter Readers – the current meter reader is down a charger and battery. Jager did some research on some options. To buy a new physical meter reader is about $1200. There is an option for a radio head receiver that you snap on to the top of the meters. When it comes to read the meters, the reader stays on the street and the new meter reader will capture the reading and can be imported into RVS Software. Would need at least $27,000 for the meter reading capture, $5500 for receiver and $1200 for software annual fee, $750 training fee (one time).

Motion to purchase a new Pocket Pro Reader for manual meter readings in the amount of about $1200 by Steckler, seconded by Lawson. MCU.

Next City Council Meeting is Thursday, June 13th @ 6:30 PM.

Motion to adjourn at 7:15 PM by Lawson, seconded by Haseleu. MCU.

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Harmony Richman, Auditor