

**City of Buffalo**  
**City Council Meeting**  
**July 14<sup>th</sup>, 2025**

Meeting called to order at 6:30 PM by Mayor Jager

Council members present; Mayor Jager, Steckler, Peterson, Lawson, Haseleu

Council members absent:

Guests present: Auditor Richman and Deputy Quittschreiber

Motion to approve June 9<sup>th</sup> minutes by Steckler, seconded by Haseleu. MCU

Motion to approve the agenda as stated with modifications and deviate as needed by Lawson, seconded by Peterson. MCU.

Deputy Quittschreiber reviewed 44 calls for service for the month of June.

Moore Engineering – construction will begin towards the beginning of August, more details to follow.

Park Board – corn hole has started, Shuffle activities are planned for 5K

HPC

- 2024 CLG Grant: Professional graphic designer and local printing company developing a logo and website for the Historic 1916 Buffalo High School. The CBHPC is excited to reveal the progress during the Annual Homecoming and All Class Reunions. In the next few months, will continue to develop the next steps in plans for the future of the Old School. Approved federal grant funds are \$5078 and the Buffalo Historical Society will provide a match value of \$3730.
- 2025 CLG Grant: The CBHPC submitted their 2025 CLG grant application to the ND State Historic Preservation office in February requesting funding for restorative work on 20 windows in the Historic 1916 Buffalo High School. The state has not received any notification about the Federal funding necessary to continue their programs, which means the 2025 CLG preservation grant process remains on hold.

Motion to approve the following transfers for the 2024 End of Year Statement Transfers by Steckler, seconded by Lawson MCU.

- From GEN to SWG: \$9,266.06 - Wages for Harmony, Harold, Jim and Anna for their work on SWG.
- From Gen to Library \$46.39 - Paid the library insurance from their quarterly levies; however, the payment was made after the 3<sup>rd</sup> quarter and there was not enough in the fund after the first two payments to fully cover the insurance. This will be returned back to GEN after the first quarter levy payments have been received in 2025
- From Gen to Garbage Fund: \$2438.91 - The garbage account did not have sufficient funds from within and was short. We can't have negative values in the funds, so transferring from GEN to balance the account to zero.

Motion to approve the financial report and pay the monthly bills by Steckler seconded by Lawson. MCU.

- AgriValley Insurance \$2727; BEK \$152, Cass County Reporter \$113.14; Cass Rural Water \$2744.50; Elan Financial \$103.75; \$5809.93; City Fargo \$14; Fat Man Trash \$3722.78; Kasowski Tire and Service \$807.49; Maple Vally Ag \$96.90; Moore Engineering \$1638.75; ND One Call \$15.85; ND Rural Water \$270; Xcel \$35.55, \$41.50; Ottertail \$339.73, \$1254.99; TeamLab \$975; payroll for Haseleu, Jager, Steckler, Peterson, Richman, Berger, and Fry.

Motion to increase the 2026 Preliminary Budget by 3% which is in the amount of \$2,023 and approve the 2026 Preliminary Budget for an overall amount levied to \$69,458.99 by Steckler, seconded by Lawson. MCU.

Junk Ordinance – a letter will be sent to the Boyer's.

Reviewed Late SWG bills late fees will be added on July 16<sup>th</sup> for those who are still late 2 months in.

Reviewed the 2026 City Budget, preliminary budget is due on August 11<sup>th</sup>.

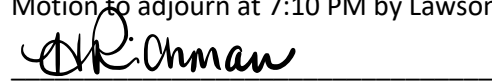
Motion to approve Local Permit for raffle permit for WELCA on November 1<sup>st</sup> by Lawson, seconded by Haseleu.

Motion to approve Off-Site Application for Special Event Liquor/Beer Permit for Old 10 at the 1916 Historic Buffalo School on July 18<sup>th</sup> by Steckler, seconded by Peterson. MCU.

Night to Unite is scheduled for August 13<sup>th</sup>.

Next City Council Meeting is Monday, August 11th @ 6:30 PM.

Motion to adjourn at 7:10 PM by Lawson, seconded by Peterson. MCU.



Harmony Richman, Auditor