

**City of Buffalo**  
**City Council Meeting**  
**January 12<sup>th</sup>, 2026**

Meeting called to order at 6:31 PM by Mayor Jager

Council members present; Mayor Jager, Peterson, Steckler, Lawson, Haseleu

Council members absent:

Guests present: Kyle Litchy, Deputy Quittschreiber, Auditor Richman

Motion to approve December 8th minutes by Lawson seconded by Haseleu. MCU

Motion to approve the agenda as stated with modifications and deviate as needed by Haseleu, seconded by Peterson. MCU.

Deputy Quittschreiber reviewed 75 calls for service in December with 59 of the calls being Community Orientated Policing and Residence/Building Checks.

Cass County Engineer Kyle Litchy – the project has been bid to Border States Paving for approximately \$7 million. Approximately starting in mid-May when road restrictions are elevated with a projected completion date of September 18<sup>th</sup>.

- Memorandum of Agreement Cass County Government and the City of Buffalo: The agreement sets responsibilities between Cass County and the City of Buffalo for a 2026 reconstruction of Cass Highway 10 from State Highway 38 to 140th Ave SE, including road, storm sewer, and sidewalk improvements. The County will pay all construction costs, own the right of way, and maintain the highway, storm sewer, sidewalk (except snow removal), and construction detours, while the City will maintain its sanitary sewer and water lines and handle sidewalk snow removal. The agreement establishes maintenance, liability, and legal terms and runs for 20 years with automatic five-year renewals.
- Cost Share Agreement: The agreement outlines how Cass County and the City of Buffalo will jointly coordinate improvements to County Highway 10 from State Highway 38 to 140th Ave SE. Cass County will manage engineering, bidding, construction, and pay most project costs, while the City will pay for limited city-specific items such as parking lot extensions and drainage improvements. The agreement defines cost sharing, oversight, liability, and legal terms and remains in effect through project completion and the correction period.
  - City anticipated to be responsible for the following; \$1600 for topsoil, \$7000 for waste (culvert/ditch cleaning), \$500 pipe, \$7000 for additional piping, \$16,500 for extension of parking lot south of the bar.
  - The City portion wouldn't be required for payment until October/November

Motion to fill out the application for funding from Buffalo Gaming and to visit with Buffalo JDA with additional funding sources by Steckler, seconded by Lawson. MCU.

Motion to accept the estimated cost share of \$35,000 for projects outlined above by Steckler, seconded by Haseleu. MCU.

Moore Engineering, JDA, Daycare – no new updates

Motion to use a portion of the residual grant funding left to purchase a vLoc3-Pro Utility Locator at the cost of \$8565 by Steckler, seconded by Lawson. MCU.

Park Board – not meeting again until February

HPC

- 2024 Grant Project –The grant work was on hold during the holiday season but we anticipate the project will be completed soon to reveal the official website for the 1916 BHS. We are anxious to finalize the necessary grant paperwork in order to receive our federal funding of \$5,078. The Buffalo Historical Society has a required match of \$3,730 which will complete our 2024 CLG grant that totals \$8,808.
- 2025 Grant Project – The total of our 2025 CLG Grant is \$47,271 which includes restoring and weatherizing all twenty windows on the main level of the 1916 BHS. We will be meeting with Geray Construction this week to discuss the scope of the project and to schedule a tentative start date this spring with weather permitting. The total federal funds are \$28,245 and the required match from the Buffalo Historical Society is \$19,026
- 2026 Grant – The CBHPC received the 2026 CLG Grant application last week from ND State Preservation office which has a due date of February 20, 2026. We will be working with the Buffalo Historical Society this month to determine necessary projects for the 1916 BHS that will qualify for federal funding and meet the state's guidelines.

Motion to approve the financial report and pay the monthly bills by Lawson, seconded by Peterson. MCU.

- Cass County \$12.79; Cass Rural Water \$2101; City of Fargo \$14; Elan Financial \$285.04; Fergusson Waterworks \$3992.29; Kasowski Tire and Service \$118.74; Moore Engineering \$6854; NDLC \$371; ND Water Users \$125; Tim's Plumbing \$342; Xcel \$186.45; Ottertail \$1434.33; Workman's Comp \$250; payroll for Richman, Jager, Berger, and Fry.

Junk Ordinance – no action will be taken at this time

Reviewed late SWG bills – Account 77 will be shut off on January 16<sup>th</sup>, if no payment is made.

Motion to approve the Local Permit for BEIC Calendar Raffle for May 2026 by Haseleu, seconded by Lawson. MCU.

Senate Bill 2027 Flood Plain Ordinance/Insurance tabled for February.

Motion to schedule TeamLab for summer 2026 placing of rip rap in wastewater treatment ponds for a cost of \$990 by Lawson, seconded by Steckler. MCU.

Annual Buffalo Area QRU and Fire Department Pancake Feed is February 15<sup>th</sup>, 2026

Next City Council Meeting is Monday, February 9th @ 6:30 PM.

Motion to adjourn at 7:33 PM by Lawson, seconded by Peterson. MCU.

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Harmony Richman, Auditor

